



HSPA: 2022 Annual Conference & Expo

San Antonio, Texas

April 23 – 27, 2022

Registered Nurses Contact Hours: The Healthcare Sterile Processing Association and Pfiedler Education, a division of AORN, Inc. have established a reciprocal relationship whereby nurses attending meetings of HSPA may obtain nursing credit. For this conference, nurses who attend may be awarded up to **16 contact** hours through Pfiedler Education. AORN is provider-approved by the **California Board of Registered Nursing, Provider Number CEP13019**. If you wish to receive nursing contact hours please follow the instructions below:

INSTRUCTIONS:

1. Visit <https://www.myhspa.org/my-conference.html>
2. Click the link titled “Certificate of Attendance and Transcripts”
3. Login to your HSPA account
4. Beside San Antonio 2022, click on the link titled “Build Transcript and Certificate”
5. Enter your attendance by selecting the appropriate sessions you attended under each day
 - There are tabs along the top for each day of the conference
 - Click on each time slot to expand and view every session
6. Once all your attendance has been entered, click “Save”
7. You can then click both “Print Transcript” and “Print Certificate of Attendance” to create a Certificate of Attendance to send to Pfiedler Education. Your Certificate of Attendance will show your full name and contact information as you had provided it to HSPA (you may make manual edits only to your contact information).
8. If your state has mandatory continuing education for relicensure, be sure to add your license number to the certificate.
9. Send a copy of the completed Certificate of Attendance to Courtney Parkhurst at Pfiedler Education at cparkhurst@pfiedler.com.
10. Pfiedler Education will send you a certificate of attendance within 2 weeks of receiving your request. To receive nursing credit for this conference, we must receive your request within 30 days of the meeting.
11. You must retain this certificate for a period of four years for proof of attendance.

If you have any questions, please contact Mindy Whalen, MSN, RN, CEN, Director of Education, Pfiedler Education at mwhalen@pfiedler.com. Have a great conference!